



**APPLICATION FOR USE OF SOFTBALL FIELDS  
SAND ISLAND STATE RECREATION AREA  
Reservation Form**

<b>DATE:</b>					
<b>Name of Organization</b>					
<b>Representative</b>		<b>Phone</b>		<b>Email</b>	
<b>Alternate Representative</b>		<b>Phone</b>		<b>Email</b>	
<b>Fields Requested</b>					
<b>(F1)</b>	<b>(F2)</b>	<b>(F3)</b>	<b>(F4)</b>	<b>(F5)</b>	<b>(F6)</b>
<b>Date of Use</b>		<b>Time – From</b>		<b>To</b>	
<b>Number of People Expected – Participants</b>			<b>Spectators</b>		

**READ CAREFULLY**

Through an Adopt-A-Park agreement executed on March 1, 2012, the Department of Land and Natural Resources has authorized the Hawaii Softball Foundation to coordinate the public use of the ball fields at Sand Island State Recreation Area. All reservation forms are subject to cancellation by the Hawaii Softball Foundation and/or the Department of Land and Natural Resources, State of Hawaii due to scheduling conflicts, violation of field usage terms, or unforeseen facility closure. **CANCELLATION OR CHANGES IN SCHEDULE BY THE FIELD USAGE HOLDER MUST BE PROMPTLY REPORTED TO THE HAWAII SOFTBALL FOUNDATION.** Parking in unmarked parking stalls is prohibited, unless prior written permission has been obtained from the Department of Land and Natural Resources, State of Hawaii. **FIELDS WILL BE CLOSED IN THE EVENT OF HEAVY RAIN AND/OR POOR FIELD CONDITIONS.** FIELD USEAGE HOLDER MUST COMPLY WITH POSTED SIGNS.

**INSURANCE**

Organizations using the softball fields shall be required to obtain insurance. The field usage holder shall present to the Hawaii Softball Foundation and the Department of Land and Natural Resources, State of Hawaii a certificate for comprehensive general liability insurance, and a copy of the insurance policy, if requested by the State of Hawaii, naming the Hawaii Softball Foundation and the Department of Land of Natural Resources, State of Hawaii as additional insured, with the minimum coverage of bodily injury \$2,000,000 per occurrence, property damage \$300,000 per occurrence. Such policy or policies shall be placed with a company with an A.M. Best rating of A, Class 7, or better. Said coverage shall commence from the event equipment set up date to the completion of the take down and removal of all equipment. If any time in the judgment of the Hawaii Softball Foundation and the Department of Land and Natural Resources, State of Hawaii decides that such policy or policies are not sufficient for any cause or reason, the field usage permit shall be suspended, until such policy or policies can be amended.

**RESPONSIBILITY FOR DAMAGES AND LIABILITY**

All reservation forms issued by the Hawaii Softball Foundation shall be subjected to the rules and regulations of the Department of Land of Natural Resources, State of Hawaii (specifically Hawaii Administrative Rules §13-146 pertaining to State Parks), City Ordinances and State Law, and persons or organizations to whom such reservation forms are issued shall be liable for loss, damages or injury to persons or property resulting from the use of the softball fields and surrounding areas under such applications. In addition, persons or organizations to whom the application is issued, in consideration of a field usage holder being issued to them, shall hereby voluntarily release, remise and forever discharge,

the Hawaii Softball Foundation and the Department of Land and Natural Resources, State of Hawaii, and any employee, officer, agent, or volunteer, acting with the permission of the Hawaii Softball Foundation and/or the Department of Land and Natural Resources, State of Hawaii, from and on account of any and all claims, actions, causes of action, liability, liabilities, cost expenses and damages of any kind which the field usage holder has arising out of any property damage and/or bodily injury which may be sustained by participating in any activity under the issued reservation form.

The Hawaii Softball Foundation requires that all accidents resulting in property damage or personal damage or personal injury, or both, be reported to the Hawaii Softball Foundation immediately. Please be advised that your personal medical and health insurance should be relied upon to cover all medical costs incurred because of accidental injury.

**I have read and understand the conditions of this field usage application as stated and accept the responsibilities stated therein.**

<b>Applicant</b>	<b>Title</b>
<b>Address</b>	<b>City, State, Zip Code</b>
<b>Contact Phone</b>	<b>Email</b>

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

DATES RESERVED	HRS	DATES RESERVED	HRS

**NOTES:**

- Bring reservation form to activity. Use of fields may not begin until reservation form is signed. Your reservation is not confirmed without a signed form on file. Reservation Forms not picked up by the deadline date will be cancelled.
- Please clean up after use and follow all rules and regulations.
- No collection and/or exchange of monies allowed.
- Possession or consumption of alcohol is not allowed.
- Please call 595-8763 or email hawaii softball foundation@gmail.org if you will not be using fields as listed on the reservation form.
- Please report any damages or problems with fields and/or facilities.
- Non-compliance of the above shall result in cancellation of reservation form or denial of future reservation form requests.

**Approve:** [ ] \_\_\_\_\_  
**Denied:** [ ] \_\_\_\_\_

\_\_\_\_\_  
Date

**PLEASE MAIL SIGNED FORM TO:** Hawaii Softball Foundation  
 2063A Iholena Street  
 Honolulu, HI 96817